

**Parish Council of Waresley-cum-Tetworth**  
**Meeting to be held on Tuesday 14 May 2024,**  
**To follow the Annual Parish Meeting**  
**Waresley Village Hall**  
**ANNUAL GENERAL MEETING**

1. Election of chairman
2. Signature of acceptance of office by chair and elected members of parish council
3. Apologies for absence
4. Register of interests
5. Declaration of any disclosable pecuniary interests
6. To appoint parish council representatives to other bodies and responsibilities
7. Review of inventory of land and assets including buildings and office equipment
8. Review and confirmation of arrangements for insurance cover in respect of all insured risks.
9. Review of the Council's and/or employees' memberships of other bodies.
10. Review of effectiveness of the system of internal control
11. To consider findings of the review
12. Resolution: to approve the Annual Governance Statement
13. Finance and adoption of accounts
  - a) To consider accounting statements
  - b) Resolution: To approve the Statement of Accounts for 2024/25
  - c) To note inspection period to be advertised
  - d) To appoint internal auditor for 2025/26

## Ordinary Parish Council Meeting

14. To approve minutes of Parish Council meeting of 10 April 2025

15. Matters arising from those minutes not on the agenda

16. Highways Matters:

a) Updates from recent correspondence & meetings with highways officer.

17. Jubilee Lamp Repairs – update

22. Finance

Update regarding changing of bank account

To note receipt of Precept £6600

To approve payments:

Zurich Municipal Insurance : £297.70

N-POWER -Quarterly electricity bill - tbc

Clerking Services. £60.00

PAYE £15.00

23. AOB

24. To agree date of Next Meeting