

Parish Council of Waresley-cum-Tetworth

MINUTES

**Annual General Meeting held on Thursday 12 May 2016, 8pm, Waresley Village Hall
Followed by Ordinary Parish Council Meeting**

Present: Councillors J Archer, E Jack, J Lawton, H Richardson, C Thorne

In attendance: County Councillor J Wisson, District Councillors B Boddington and R West, Mr J Boddington, Mr L Broderick, Mrs I Broderick, Mrs S Reeve, Mr M Bellringer

Minutes taken by: S Sullivan

ANNUAL GENERAL MEETING

2016.

- 52. Election of chairman** Mrs E Jack was elected Chair (proposed by C Thorne, seconded by J Lawton); Mr J Archer was elected Vice-Chair (proposed by E Jack, seconded by C Thorne)
- 53. Signature of acceptance of office** E Jack signed the declaration of acceptance of office.
- 54. Apologies for absence** None.
- 55. Register of interests** Councillors were reminded to update their register of interests if necessary. ACTION: SS to send copy to H Richardson
- 56. Declaration of disclosable pecuniary interests** to receive from councillors' declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any agenda items. None.
- 57. Risk Assessment** The Risk Assessment was reviewed and APPROVED.
- 58. Finance and adoption of accounts**
- a) **Effectiveness of the internal audit** The effectiveness of the internal audit was reviewed and APPROVED. (Proposed by C Thorne, seconded by J Archer)
 - b) **Annual Governance Statement** The Annual Governance Statement was APPROVED. (Proposed by C Thorne, seconded by J Archer)
 - c) **Statement of Accounts for 2015/16** The Statement of Accounts was considered and APPROVED. (Proposed by J Archer, seconded by E Jack)
 - d) **Public inspection period** The inspection period of 6 June to 16 July would be advertised on 4 June.
 - e) **Internal auditor for 2016/17** The internal auditor, Mrs V Seekings, was reappointed. (Proposed by C Thorne, seconded by E Jack)
 - f) **Appointment of parish council representatives to other bodies and responsibilities**
Gliding Club and Little Gransden Aerodrome Consultative Committees – J Archer.
(It was noted that in the absence of a Chairman for the above, the Chair would be rotated.)
ACTION: C Thorne to check whether David Morgan was content to remain Tree Officer.

Ordinary Parish Council meeting

- 59. Minutes of parish council meeting on 16 March 2016.** These were read out to the meeting by C Thorne, APPROVED and signed.
- 60. Matters arising not on the agenda. Item 23** It was noted that Councillor Archer had not received the personal response he had been assured, but that Jacob Jaarsma had made a general response to representations from Parish Councils. Councillor West updated the meeting and said he had raised the issue with Graham Bull, the Cabinet Member for Planning at HDC. ACTION: J Archer to write to J Jaarsma.
- Item 35 Litter Pick** Had been carried out – 44 bags on rubbish collected by 19 volunteers. E Jack thanked everyone who had helped.

61. Open Session:

Councillor Boddington announced that Mr Robin Howe was the new leader of the Council.

Councillor West said that he would send his report to the Parish Council.

Councillor Wisson said that: with reference to the results of Cambridgeshire County Council boundary review – this division had the most written representations, but there was no change in the decision. A judicial review had been called into the process of the review.

Devolution planned for Cambridgeshire, Norfolk and Suffolk had not been supported by CCC; there would be a CC meeting on 28 June. Public opinion tended to be that we do not need another tier of authority.

Highways. A428 - Ecological surveys would be carried out by Jacobs.

Information was being gathered by traffic strips. The Government had given the go ahead on the A14.

There was an enquiry about the possible rail link between Sandy and Cambridge.

Mrs Broderick enquired about the Parish Council payment to Feversham Free Range Eggs on the annual statement and was told that this was to reimburse expenses incurred by the Vicarage road Group for the traffic calming measures.

- 62. Planning Application 16/00635/HH/FUL** 17 Gamlingay Road – Garage and workshop extension to rear of property. Recommendation – approval. (Proposed by J Archer, seconded by C Thorne). ACTION: Clerk
- 63. Consultations and procedures** None were raised.
- 64. Highways - Gransden Road Traffic Calming** - J Archer reported that work intended for this week had ~~not~~ been postponed: it was expected to be done within the next two weeks. *now*
- 65. Streetlights** Fitting of shield to prevent glare from light near Vine House. ACTION: Clerk to check progress
- 66. Millennium Stone and Milestone repainting** ACTION: Clerk to pursue quotation for milestone.
- 67. Wooden seats** C Thorne was waiting to hear from contractor who was also to do tree work in churchyard. J Archer said that he had left a message for the contractor, Colin Crane.
- 68. Tree works in Churchyard** Work was in hand.
- 69. Parish website** – E Jack said that the website had been updated apart from Councillor's details. ACTION: E Jack to upload latest set of minutes.
- 70. Clerk's employment** Councillors considered the Clerk's employment and AGREED to look in more detail at this at the next meeting. ACTION: Bring forward to next meeting.
- 71. Finance – Payments:** To agree payments as follows: subscription to CAPALC £157.13, stationery £11.85, Internal Auditor's fee £40. ACTION: Clerk to check Insurance renewal.
- 72. Training.** Clerk would forward any relevant details. Councillor Lawton expressed an interest in training on Planning issues, but noted that it was difficult for him to attend during normal working hours.
- 73. Summary of meeting for Roundabout.** E Jack volunteered to do this.
- 74. Date of the Next Meeting** Provisional date Tuesday 26 July (to be confirmed)
ACTION: Clerk to book hall.
- 75. Meeting closed** 9.30 pm