

Parish Council of Waresley-cum-Tetworth

Annual General Meeting to be held on Thursday 25 May 2017, 8pm, Waresley Village Hall
Followed by Ordinary Parish Council Meeting

Agenda

ANNUAL GENERAL MEETING

- 1. Election of chairman**
- 2. Signature of acceptance of office**
- 3. Apologies for absence**
- 4. Register of interests**
- 5. Declaration of disclosable pecuniary interests** to receive from councillors' declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any agenda items.
- 6. Finance and adoption of accounts**
 - a) To note bank statements have been checked
 - b) To review and agree effectiveness of the internal audit
 - c) To approve the Annual Governance Statement
 - d) To agree effectiveness of the internal audit
 - e) To approve the Statement of Accounts for 2016/17
 - f) To note inspection period to be advertised
 - g) To appoint internal auditor for 2017/18
- 7. To appoint parish council representatives to other bodies and responsibilities**

Ordinary Parish Council meeting

- 8. To approve minutes of parish council meeting on 16 March 2017.**
- 9. To approve minutes of planning meeting on 27 April 2017.**
- 10. Matters arising not on the agenda.**
- 11. Planning:**
 - **No planning applications have been received since the last meeting.**
- 12. Consultations and procedures**
- 13. Insurance Claim – recovery of Excess** (Brought forward from previous meeting Clerk to update)
- 14. Play Area Fund**
- 15. Gamlingay Neighbourhood Plan** (E Jack)
- 16. Highways - Blocked drains (brought forward from Open forum previous meeting – J Archer to update)**
Horse and Rider Sign B1040 (Clerk to update re request to adjacent Parish Councils for financial support)
- 17. Parish Council Record Keeping** - Filing Cabinets (brought forward from previous meeting) – J Lawton to update).
- 18. Trees – ‘dead tree’ and proposed Seminar on Tree Safety works**
- 19. Finance – Payments:** To agree payments as follows: subscription to CAPALC, Insurance renewal, Internal Auditor's fee, E-ON
- 20. Neighbourhood Plans – Gamlingay** (E Jack)
- 21. Training**
- 22. To decide who will provide summary of meeting for *Roundabout*.**
- 23. Date of the Next Meeting**

Parish Council:

Eleanor Jack Chairman
Chris Thorne Vice Chairman
John Archer

Helen Richardson
Jonathan Lawton

Temporary Clerk: S Sullivan